



NARMADA CLEAN TECH

(A Subsidiary of GIDC)

EXPRESSION OF INTEREST & PRE-QUALIFICATION

HIRING OF VEHICLES FOR TRANSPORTATION OF EMPLOYEES

Narmada Clean Tech (NCT), a subsidiary of GIDC, is engaged in the operation of treatment facilities and conveyance of treated wastewater to the deep sea.

NCT invites competent and well-experienced Contractors to submit their Expression of Interest for providing vehicle hire services for the financial year 2025-2026.

GENERAL PRE-QUALIFICATION (PQ) CRITERIA FOR ISSUANCE OF TENDER DOCUMENTS

Interested vendors must meet the following criteria to be eligible for the tender process:

1. Experience with Reputed Clients
 - The vendor should have ongoing contracts with reputed large companies across located in Ankleshwar, Jhagadia, Panoli, or Dahej industrial areas in Bharuch District.
2. Work Experience in Industrial Areas
 - Minimum 5 years of experience in providing similar services in industrial areas across India.
 - Documentary evidence must be submitted to support this claim.
3. Client References
 - Must submit Satisfactory Service Certificates and completion certificates from at least three major existing clients for similar work.
4. Financial Turnover
 - Vendor's total turnover during the last three financial years should be at least three times the estimated annual cost of the tender, i.e., Minimum ₹1.25 Crore per year.
5. Legal Standing with NCT
 - The vendor must not have had any disputes with NCT in the past and must not have initiated any legal proceedings against NCT Management or Directors.
6. Mandatory Documents to be Submitted:
 - Audited and certified financial statements (Balance Sheet, Profit & Loss, and Cash Flow Statement, if applicable) for the last 3 financial years.
 - Income Tax Returns along with computation of income for the last 3 financial years.
 - Certified copies of statutory registrations:
 - RPFC / PF
 - ESIC



- Labour License
- GST Registration Certificate
- PAN Card Copy
- UDYAM Registration Certificate (or Declaration for non-registration)

7. Litigation History

- The bidder must submit details of any litigation or arbitration during the last five years or currently under execution.

| Sr. No. | Year | Award for or against | Name of Client & Cause of litigation and matter in dispute | Disputed Amount (Current Value – INR in Lacs) |
|---------|------|----------------------|--|---|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |

Specific Pre-Qualification (PQ) Criteria**1. Local Experience**

The bidder shall demonstrate verifiable experience in providing passenger transport vehicles for employee transportation to at least **three (3) reputed industrial clients** located within Ankleshwar, Jhagadia, Panoli, or Dahej industrial areas of Bharuch District, Gujarat.

Supporting documents such as attested work orders, completion or performance certificates must be submitted.

2. Ownership of Vehicles

The bidder must own a minimum of ten (10) passenger transport vehicles, commercially registered in the name of the bidding entity.

These vehicles must:

- Be registered on or after December 31st, 2022
- Be in good working condition

Copies of RCs, valid fitness certificates, transport permits, insurance, and PUC certificates must be submitted as proof.

3. Estimated Contract Value

The total estimated contract value is INR 1.25 Crore for a period of one (1) year.



FINANCIAL & COMMERCIAL TERMS:

1. **Statutory Compliance:**
 - The contractor must comply with ESIC, Workmen Compensation Act, and all other relevant labor laws as per NCT policy.
2. **Penalty Clause:**
 - Penalties will be imposed for any non-fulfillment of agreed terms and conditions.
3. **Security Deposit (SD):**
 - 2.5% of final contract value as Initial Security Deposit, submitted in the form of Small Savings/Sardar Sarovar Nigam Bond, valid for at least one year in favor of NCT-Ankleshwar.
 - An additional 2.5% SD will be deducted from R.A. bills.
 - Total SD (without interest) will be refunded three months after successful contract completion.
 - If the agency withdraws or fails to complete the contract, the entire SD will be forfeited. No legal claims will be entertained.
4. **Fixed Work Order Value:**
 - No price escalation will be allowed during the contract period.
5. **Non-transferability:**
 - Work Order cannot be transferred or sub-contracted to any third party.
6. **Right to Cancel:**
 - NCT reserves the right to cancel the entire or part of the PQ process without prior notice.

TECHNO-COMMERCIAL EVALUATION

Only those bidders who meet the specified PQ criteria will be considered for the Techno-Commercial Evaluation process.

SUBMISSION GUIDELINES

- Interested agencies/contractors must submit their credentials and documents to:
NARMADA CLEAN TECH
Surati Bhagor, Umarwada Road,
Near Gujarat Gas Office,
Ankleshwar – 393001,
Dist: Bharuch (Gujarat)
- **Last Date of Submission:** 21st July 2025
- **Submission Timings:** 9:00 AM to 5:00 PM on all working days.



IMPORTANT NOTES:

- NCT's decision on PQ will be final based on the eligibility criteria and supporting documents.
- Canvassing in any form with NCT officials will **disqualify** the applicant.
- Vendors already registered with NCT are **also required** to complete this PQ process.
- Only pre-qualified vendors will be issued the Specific Tender Document.

Issued on: _____

Place: Ankleshwar

For Narmada Clean Tech
Chief Executive Officer

Annexure I

(On letter head duly signed and stamped)

Details for Vendor Registration

| No. | Particular | Details |
|-----|--|-------------------------------|
| 1 | Name of Firms (Agency / Contractor) | |
| 2 | Head/Registered office Address | |
| 3 | Contact Detail | |
| 4 | Web address | |
| 5 | E-mail address | |
| 6 | Name of Proprietor/Partners | |
| 7 | Contact Person Name & Contact with e-mail | |
| 8 | Year of Establishment | |
| 9 | Annual Turn Over of last 3 years (₹ in Lakhs) | 2021-22 2022-23 2023-24 |
| 10 | Constitution of Firm (Proprietor/ Partnership/Pvt. Ltd/ Ltd/LLP) | CIN: |



| | | (if applicable) | | | | | | | | | | | | |
|-----------------|--|---|-----------------|--------------|-------------|--|-----|--|------|--|-----|--|------|--|
| 11 | <p>Name of your valuable clients where you completed Transporation service of Employees with contact details & year of completed work.</p> <p><i>Attach copy of engagement/ Appointment letter received from your valuable clients (Detail is Mandatory)</i></p> | <table border="1"> <thead> <tr> <th>Name of Clients</th> <th>Year of Work</th> <th>Contact No.</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </tbody> </table> <p><i>(Attached separate annexure if require)</i></p> | Name of Clients | Year of Work | Contact No. | | | | | | | | | |
| Name of Clients | Year of Work | Contact No. | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| 12 | <p>Statutory Registrations:</p> <table border="1"> <tbody> <tr> <td>PAN</td> <td></td> <td>PF</td> <td></td> </tr> <tr> <td>GST</td> <td></td> <td>ESIC</td> <td></td> </tr> <tr> <td>CIN</td> <td></td> <td>MSME</td> <td></td> </tr> </tbody> </table> | | PAN | | PF | | GST | | ESIC | | CIN | | MSME | |
| PAN | | PF | | | | | | | | | | | | |
| GST | | ESIC | | | | | | | | | | | | |
| CIN | | MSME | | | | | | | | | | | | |
| 13 | Any other information's that you wish to share. | | | | | | | | | | | | | |

VP Chavhan



DECLARATION FORM

I/We _____ hereby declare:

- That the information given above is true.
- That if the legal, technical, financial position, or the contractual capacity of the firm changes, we commit ourselves to inform you and acknowledge your sole right to review the pre-qualification made.
- That I / We understand that I/We shall be disqualified should the information submitted here for the purpose of seeking qualification be materially inaccurate or materially incomplete.
- That I / We give NCT, authority to seek any other reference concerning my / our company from sources deemed relevant.

Name: -.....

Designation.....

Signature.....

Official rubber stamp Date.....



MSME/Udyam Registration Declaration (on Letter Head Only)

Date: [XX/XX/XXXX]

To,

Narmada Clean Tech

Surti Bhagor, Nr. Gujarat GAS Office, Umarwada Road,

Ankleshwar 393001

Subject: Declaration regarding registration status of our firm/company under Micro, Small and Medium Enterprises Development Act 2006 (MSME Act).

Dear Sir/Madam,

I/we hereby confirm that registration status of our business under Micro, Small and Medium Enterprises Development Act 2006 (MSME Act) is as below:

[*] I/We, [Name of Vendor/Contractor/Service Provider/Consultant] hereby affirm that, we are REGISTERED under MSME Act. Details of our MSME/Udyam registration are as follows: -

| | |
|--|--|
| Name of the Business Entity | |
| Nature of Business Entity (Proprietorship/Firm/HUF/Company) | |
| PAN Number | |
| Udyam Registration Number: | |
| Category (Micro/Small/Medium) | |

Copy of MSME/Udyam registration certificate is enclosed for your record.

OR

U. Chandra

[*] I/We, [Name of Vendor/Contractor/Service Provider/Consultant] hereby affirm that currently we are NOT REGISTERED under MSME Act. I/we further assure that, if in future, we get registered under MSME Act, we will inform you in written immediately.

*Make [✓] wherever Applicable.

Declaration: -

I/we declare that, information furnished above are true and correct to the best of my/our knowledge and belief. In case if there is any change in the information furnished above, I/we will inform you accordingly.

Thanking you

Sign: _____ Stamp
Name : _____
Designation: _____
Date: _____
Place: _____

| For office use only | | | |
|---------------------|---------------------|-------------------------|------------------------|
| Details Checked by: | Details Entered by: | Reg. Entry No. | Details Authorised by: |
| Sign: | Sign: | NCT/ -MSME REG./SR./ | Sign: |
| Dt. | Dt. | Dt. | Dt. |

List of Documents to be submitted with Pre-Qualification Criteria for Transportation Services

| Sr. | List of Documents | Copy | Remarks |
|-----|--|------|---------|
| 1 | Vendor Form fill up with duly signed stamp | 1 | |
| 2 | GST Registration copy | 1 | |
| 3 | PAN Card copy | 1 | |

Uchandan



| | | | |
|----|---|----------------------------------|--|
| 4 | UDYAM Registration copy | 1 | |
| 5 | UDYAM Declaration copy duly sign with stamp | 1 | |
| 6 | P.F. Registration copy | 1 | |
| 7 | ESIC Registration copy | 1 | |
| 8 | Audited Balance Sheet + P & L Account + Income tax return with computation of income + Cash Flow of F.Y. 2021-2022 duly Certified of Chartered Accountant sign with stamp With ITR. | Each 1 Copy Total – 4 Copy | B. Sheet copy + P&L Account + Income Tax return with Computation of Income + Cash Flow Statement (If applicable) + ITR |
| 9 | Audited Balance Sheet + P & L Account + Income tax return with computation of income + Cash Flow of F.Y. 2022-2023 duly Certified of Chartered Accountant sign with stamp With ITR. | Each 1 Copy Total – 4 Copy | |
| 10 | Audited Balance Sheet + P & L Account + Income tax return with computation of income + Cash Flow of F.Y. 2023-2024 duly Certified of Chartered Accountant sign with stamp With ITR. | Each 1 Copy Total – 4 Copy | |
| 11 | Work Order copy of similar job is continued i.e. Work order copy of F.Y. 2024-2025 | 1 | |
| 12 | 5 No. of Work Order copy of a similar job allotted in F.Y. 2020-2021, 2021-2022, 2022-2023, 2023-2024, 2024-2025 | 5 | Each F.Y. separate W.O. copy indicates/highlights the nature of the business with a duration of contract |
| 13 | 3 No. of Satisfactory Service Certificate of existing major clients | 3 | |

U. Chandra

NARMADA CLEAN TECH
NCT
ANKLESHWAR